

HEADQUARTERS AND HEADQUARTERS COMPANY
26TH INFANTRY BRIGADE
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CDR/HHC 26th IB

31 October 01

MEMORANDUM FOR Record

SUBJECT: HHC 26th In Bde - RSTA / ET POLICY

1. REFERENCES: NGR 680-1, NGR 37-104-3, TAGMA PAM 37-106, MMPA, TAGO MEMO, SAB.

2. Rescheduled Training Assemblies (RSTA) provide a means for the unit to schedule soldiers to perform unit business and training outside of normal scheduled drilling assemblies. This is for the benefit of the unit. It is directed by the COMMANDER, and in fact is a LAWFUL Order, and can happen to anyone, several times a year.

a. If you perform the RSTA Before the scheduled drill (Pay Code "E") you will be paid, the same time as if you had drilled with the unit. EXAMPLE: You RSTA Sunday, to pick up ammo on Friday for weapons qual on Sat. (Your Drill BECOMES Friday and Saturday)

b. If you perform the RSTA After the scheduled drill (Pay Code "K") you will be paid for your RSTA, with or before your next drill check. (you will be paid for Saturdays performance as usual) EXAMPLE: You RSTA Sunday, to perform a parade, on the next Tuesday. (Your Drill BECOMES Saturday and Tuesday)

3. Equivalent Training (ET) provides a means for the soldier to request to Reschedule himself from the regularly scheduled Training assembly (Drill)- This is to benefit the soldier- and can be performed for ONLY 4 Periods a year, (1 Drill weekend is 4 Periods). ET's should be scheduled well in advance, normally to be performed before the Regularly scheduled drill. Example: a soldier is a member of a wedding party. ET Performance dates are scheduled by the CDR and can be done with this unit during the week, another weekend , or with another unit. All ET Performance must be performed within a 60 window, the 60 day window starts from the date the first soldier is scheduled to perform ET. EXAMPLE: The drill is scheduled for 15 -16 JUN, a soldier has wedding to go to on the 15th, in APR he coordinates for his ET performance dates, he suggests they be performed 1-2 MAY, because he is not busy those days, the CDR has no need for his services those days but needs him to perform 12-13 MAY, he agrees. The 60 window for all other soldiers starts 12 MAY, and ends 13 JUL. (If the soldier did not show up he of course would have been AWOL, and the window would start when the next soldier performed his first scheduled day of ET)

a. Requests to perform a ET after a scheduled drill will be made no less than 5 working days before the drill. A soldier requesting to ET will have Written permission from his Section Sergeant, (Encl A) a work plan, and request specific dates to be perform the ET, before contacting the unit CDR.

b. These dates may be honored or rescheduled at that time only.

4. ET's or RSTA's not performed on the scheduled date, or any attempt to reschedule a ET date will automatically be reported as Absent Without Leave (AWOL).

5. From time to time, the unit is tasked with performing duties outside of scheduled assemblies. The unit will ask for "volunteers" (in RSTA status) to perform these duties. Should the unit be unable to assemble enough soldiers through volunteers, individual soldiers will be directed to (RSTA) perform these duties in place of attending the scheduled drill. Whether the soldier volunteered or was directed to perform these duties, no-shows will be reported as AWOL.

6. Soldiers requiring emergency ET will provide the unit with proof of the emergency by Close of Business (COB) on the drill. Proof will be in the form of a doctor's note, obituary, or some other form of acceptable documentation. The soldier will be carried as Code "S" (ET AUTH), until the end of the drill, if the Proof is not brought in, by COB, the soldier will be carried as AWOL, and can only be changed by a COL/O-6.

7. Any AWOL may be cause for reduction-in-rank at the commander's discretion under para 6-44.a, NGR 600-200.

a. Enlisted advancement (E2 through E4) will not be considered until 6 months after last reported AWOL.

b. Enlisted promotion (E5 and up) will not be considered until 1 year after last reported AWOL.

c. Nine AWOLs accumulated in any 12 month period will be cause for requesting a General Discharge.

(An AWOL is reported for each four-hour drill assembly missed. The 12 month period starts with the first AWOL, EXAMPLE: 1st AWOL 12 MAR 97, the 12 month period is 12 MAR 97 until 11 MAR 98)

d. AWOL's can also effect Benefits, such as BONUSES, GI-Bill, and TUITION Waiver.

8. The needs of the unit on the day a soldier performs his ET will take precedence over any work plan the soldier received from his Section Leader.

9. **The soldier is responsible for providing concerned parties with his drill schedule!** Short-notice employer conflict with drills is not considered reason for an emergency ET. Civilian employment, weddings, reunions, or other social obligations are planned well in advance. ET

for these events will not be considered except in accordance with paragraph 3.

10. **Transportation will not be used as an excuse to miss any drill!** The soldier is responsible for planning his transportation needs. If the soldier cannot find transportation through his family or friends, he will notify his section well in advance to arrange transportation with a soldier living in his vicinity.

a. This unit is not responsible for providing transportation to drills. Providing "taxi service" disrupts training and is unfair to soldiers who are capable of making first formation without the unit's assistance. Occasional unplanned transportation emergencies are expected, and will be dealt with. However, continuous requests for the unit to provide transportation will be cause for the soldier to be declared an "Unsatisfactory Participant" and charged with an AWOL for each drill period transportation is requested, even though the soldier is present.

11. The following are, in no case whatsoever, acceptable excuses for missing drills and will be reported as AWOL:

- a. Claiming to be unaware of drill schedule.
- b. Oversleeping.
- c. Not receiving monthly newsletter.
- d. Work conflict / Overtime

12. This policy is not intended to make it difficult for the individual soldier to obtain a necessary ET. It is intended to make RSTA / ET performance as productive for the unit, and the soldier as possible, and to prevent abuse of the system.

CALVIN B. GLENN
CPT, CM
Commanding